

Shree M. & N. Virani Science College (Autonomous), Rajkot

PG Project Examination Guidelines

Project Report Guidelines

GENERAL PROJECT INSTRUCTIONS:

1. The total EXAMINATION timing **PER TEAM** will be approximately **20 Minutes including Project Presentation & Viva.**
2. Each student has to prepare and submit at least **45-50 pages Spiral bound Report** with CD-R (including CD case) which will consists of **.doc & .pdf format of report and .ppt format.**
3. All copies of the Report with CD-R (including CD case) must be submitted on the day of exam. **Total Hard Copies/Spiral bound report of Project Report** = Student's copy as per project definition.

PROJECT REPORT PREPARATION STEPS:

Paper : must be White, 70/75 gsm Paper of A4 size.

One side Printing: Entire Report either Black or Colour(Screenshots & Certificate must be in Colour)

Line Spacing: 1.5

Printing Margin: 1.25 inch Left Margin

Font: Times New Roman only

Font size: Text should start from next line after Title.

• **MAIN TITLE:** **18 BOLD UNDERLINE** (Alignment: Left) (Title Case)

• **SUB TITLE:** **14 BOLD UNDERLINE** (Alignment: Left) (Title Case)

• **MATTER:** **12 Normal** (Alignment: Justify) (Title Case)

Figures must be with outside border & in center of whole margin. All details in the Figures must be **clearly readable**.

Write figure number at the bottom of figure, **E.g.” Fig. 5(a)”**, followed by title of figure in title case.

Throughout text figure must be cited as “Fig.5 (a)”.

All paragraphs must start **without ‘tab’**.

Two line spacing between paragraphs.

Start new Chapter/Section from new page.

No blank area at the end of each page except last page of chapter.